



**CIRCULAR FOR PARENTS - INSTRUCTIONS FOR PRE-BOARD EXAMINATION**

Circular No.: SQAA/SPS/2023-24/CPA-EMIS-08

Date: December 08, 2023

Dear Parents,

Kindly note the following regarding Pre-Board Examination:

- **Only those students will be permitted to take Pre-Board Examination whose School Dues are clear. Kindly ensure the deposition of School Fee (If due) and send the copy of receipt to the respective Class Teacher for reference and to avoid any inconvenience.**
- **Students to Report to the school between 09:30 a.m. and 10:00 a.m.** Parents to kindly manage conveyance. The timings are kept in coherence of timings of Board Examinations. **Students coming too early will not be permitted to enter the school.**
- Students reporting late will be marked as **ABSENT. Last Entry - 10:00 a.m.**
- The Gates for entry are as follows:
  - Entry to School Campus- Gate No. 2 (towards ATM)
  - Entry to School Building -
    - For Boys - Gate No. 6 (Ramp towards ATM)
    - For Girls - Gate No. 2 (Ramp towards College)
- Permissible Items:
  - Transparent pouch for Stationery.
  - Transparent Water Bottle.
- Barred Items:
  - All kind of Electronic Gadgets - Mobile, All kind of watches, Earbuds etc.
  - Any chits or bits of paper.
  - Any reading material - Notes, Books etc.
- Strict and Compulsory Frisking will be done at entry Gates.
- **Any case of Unfair means will lead to strict action.**
- Students to report in School Uniform with Student ID card.
- Kindly check the Time Table shared on October 21, 2023. It is available on School Website: [www.spsairport.com](http://www.spsairport.com).
- Seating Plan for Pre-Board Examination is given on next page.

With regards...

(SARIKA GAUR)  
PRINCIPAL

## SEATING PLAN

S. No.	Class	Section	Roll No.	Room No.
1	X	A	10101 - 10115	208
			10116 - 10130	209
			10131 - 10135	224
2	X	B	10201 - 10220	224
			10221 - 10235	225
			10236 - 10239	321
3	X	C	10301 - 10311	321
			10312 - 10326	322
			10327 - 10336	323
4	X	D	10401 - 10405	323
			10406 - 10430	326
			10431 - 10437	327
5	X	E	10501 - 10508	327
			10509 - 10530	328
			10531 - 10535	301
6	X	F	10601 - 10616	301
			10617 - 10631	302
			10632 - 10636	303
7	X	G	10701 - 10734	303
8	XII	A	12101 - 12115	208
			12116 - 12130	209
			12131 - 12148	224
9	XII	B	12201 - 12207	224
			12208 - 12222	225
			12223 - 12229	321
10	XII	C	12301 - 12308	321
			12309 - 12323	322
			12324 - 12338	323
			12339 - 12340	326
11	XII	D	12401 - 12423	326
			12424 - 12438	327
			12439 - 12445	328
12	XII	E	12501 - 12516	328
			12517 - 12537	301
			12538 - 12552	302
			12553 - 12554	303